



**FONDAZIONE  
ACCADEMIA  
DI MUSICA**

## **REGULATIONS**

POSTGRADUATE  
SPECIALIST COURSE

3RD UNIVERSITY LEVEL

- PIANO
- CONTEMPORARY PIANO



# SCHOOL REGULATIONS

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## POSTGRADUATE SPECIALIST COURSES IN OPERA SINGING 3rd university level

### **Why should you read these regulations?**

Since 1994 we have been involved in music teaching and one thing we have learnt: to enable **650 students and 60 teachers** to work together, respecting the needs of each person, as well as those of the admin staff, it is essential that everyone read these regulations and sign them to show their acceptance. This will ensure that **the school functions more efficiently** and that we have more time to give you any help you may need.

### **What will I find in the regulations?**

We have gathered together all the information you need to enable you to attend courses in respect of the fundamental school rules and shared values, thus rendering the teaching/learning experience more effective. For any further information contact us as follows.

### **FONDAZIONE ACCADEMIA DI MUSICA**

From Monday to Friday, from 10.00 am to 2.00 pm | Tel. + **39 0121 321040**

### **>> Information about LOGISTICS-ORGANISATION**

For information regarding courses, how to book lessons, confirmation of enrolment, change of address and anything involving the organisation of lessons.

### **Secretary for teaching activities**

BIANCA MARTINAZZO

specializzazione@accademiadimusica.it

### **>> Information regarding PAYMENT OF FEES**

For payment of fees and any financial matters.

### **Administrative Staff**

NOEMI D'AGOSTINO

noemi.dagostino@accademiadimusica.it

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## THE COURSE

### STUDY PATHWAY

Il Postgraduate Specialist Courses in solo piano and solo contemporary piano – 3rd level university degree, is the only course of its kind in the world of advanced music training in Italy. The aim of the course is to enable the student to begin or to consolidate a career performing or teaching. The final degree is officially recognised by the MUR – Ministry of Universities and Research, with a value of 3 points in applications for public teaching positions.

### DURATION AND VENUE

The 2-year study plan is organized in a cycle of monthly meetings, each lasting 3-4 days, distributed between October and June, at the headquarters of the Fondazione Accademia di Musica, with the addition of an intensive internship in Modena at the Luciano Pavarotti House Museum during the summer. Students must acquire 120 university credits to complete the course.

### PIANO LESSONS

Piano lessons are individual, and are divided into modules conducted by the different teachers with whom all students will study. Students are invited to take part as auditors in the individual singing lessons of their colleagues.

The course syllabus, with lessons and number of hours, will be posted on [www.accademiadimusica.it](http://www.accademiadimusica.it)

### CALENDAR

Lessons take place over the course of an academic year between September/October of one year and June/July of the following year at one of the venues of the Fondazione Accademia di Musica, following the lesson schedule specified by the teaching office, unless otherwise specified. The calendar of lessons will be provided after the class has been formed, after the entrance exams. Attendance at 80% of scheduled lessons is mandatory. The School Management reserves the right to change the study calendar due to force majeure.

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## REQUIREMENTS

For admission to the course, students must have completed a second level (Master's) academic degree issued by the Higher Institutes of Musical Studies (Conservatoires and former Certified Music Institutes) or by institutions authorised to issue Advanced Studies in Art, Music and Dance qualifications (as per Italian law, art. 11 Presidential Decree 8 July 2005, no. 212). Applications from candidates with certification or a qualification from another country that is legally recognised as equivalent will also be considered for selection.

The course will be held in Italian and English. The admission of foreign students is subject to verification of adequate knowledge of the Italian language or knowledge of the English language with internationally recognised certification.

Each student must be equipped with a webcam with microphone and an internet connection, in case it is necessary to hold lessons remotely.

For further information, consult the School Regulations.

## APPLYING FOR ADMISSION

To apply for an audition, you must complete the application form on [www.accademiadimusica.it](http://www.accademiadimusica.it) with all documentation. Where applicants meet the requirements equally, selection will be made on the basis of the date of submission of their applications.

## ENTRANCE EXAM

Admission test results are marked as either 'accepted for enrolment' or 'not accepted for enrolment'. Candidates 'accepted for enrolment' are also given a score out of 100 for ranking purposes. The examination is noted in the official documents, dated and signed by the members of the Commission.. The selection of students to be admitted to the course will take place in two stages.

### STAGE 1:

evaluation of the candidates' CVs/resumés, which must be accompanied by a video of 15 minutes (minimum) to 30 minutes (maximum), free programme. The video must be sent via a link that connects to an online storage or sharing platform (e.g. Youtube, Google Drive, Vimeo...). The results of the first selection phase will be communicated to candidates via email.

### STAGE 2:

Candidates who will be admitted to the second stage will have to attend an in-person audition, according to a schedule that will be communicated later.

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## CFU CREDITS

- The AdM conforms to ECTS, the European Credit Transfer and Accumulation System. The course modules that form the AdM's postgraduate programmes enable students to acquire university credits in accordance with current laws.
- One credit corresponds to 25 hours of student work. This includes all the activities and personal commitment needed for the student to complete their music training and achieve a pass in their final exam or other form of assessment: attendance at lessons, workshops and seminars; practice and other learning activities; private study; participation in other artistic and educational activities.
- The Directors of Studies determine the number of credits awarded for the various activities which form the course programme, in line with ministerial decrees. Activities may consist of individual lessons, ensemble or group classes; theory or practice group classes; or workshops.
- The student workload is normally around 60 credits per year.

## THE POSTGRADUATE QUALIFICATION

### FINAL EXAMINATION AND AWARD OF DEGREE

The postgraduate qualification is awarded upon passing the final examination.

- The purpose of the final examination is to demonstrate the skills acquired by the candidate during the postgraduate course programme. Students are admitted to the final examination after they have acquired all the prerequisite credits detailed in the postgraduate course study programme, with the exception of those to be awarded for the final exam.
- The final examination is usually an interpretative performance, typically in the form of a concert to be performed during a concert season, in front of an audience and a panel of examiners.
- The procedures for conducting and assessing the final examination are determined by each department's regulations; the final exam cannot normally be repeated.
- The final assessment is given as a mark out of 110; honours/cum laude may also be awarded. The final mark cannot be lower than the weighted average of the marks obtained during the entire postgraduate course programme (scaled out of a total of 110 marks) in consideration of the CFU credits acquired and the various types of training activities undertaken. The final mark cannot be refused.
- The examining commission may raise the weighted average of the marks by not more than 7 points out of 110. Honours/cum laude awards must be agreed on unanimously by the panel of examiners.
- For outstanding work, the panel of examiners may also unanimously agree to award the grade of 'summa cum laude'.

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## DEGREE RECOGNISED BY THE ITALIAN MINISTRY OF EDUCATION

Students who complete the Specialist courses will be awarded a qualification recognised by the MIUR (Italian Ministry of Education and Research) as equivalent to that awarded by other schools offering Specialist degrees, Corso di Specializzazione (D.L. 31/1/2006). To be eligible to apply for the course candidates must possess a second level degree in music from a university-level school of music (Conservatoires and ex IMPs), or from an institute of higher education authorised to award certificates of Advanced Studies in Art, Music and Dance (as per Italian law ex art. 11 DPR 8 July 2005, no.212), or certification or a qualification from another country which is legally recognised as equivalent.

## 3 POINTS IN COMPETITIONS FOR TEACHING POSITIONS

The 3rd level postgraduate degree conferred by the Fondazione Accademia di Musica on completion of our Postgraduate Specialist Course in Musical Performance is officially recognised by MIUR Italian Ministry of Education and Research as having a value of 3 points in any public competition for a teaching position in a higher education institute of music and dance performance.

## STUDENT OPPORTUNITIES

Every year, approximately 650 students from around the world choose to study at the Fondazione Accademia di Musica.

Once you have become a student of our school a range of opportunities are open to you.

- **Free admission to all concerts** of our concert season (you must book your seat by written request to [noemi.dagostino@accademiadimusica.it](mailto:noemi.dagostino@accademiadimusica.it))
- You may **attend any other lessons** where auditors are allowed. Prior permission from teachers and the school office is required.
- You may **practise in private** in the Accademia. At the school office you can book a study room from those available on a day-to-day basis, depending on the schedule of lessons.
- You have **free use of the concert hall** to make recordings. Availability will depend on the schedule of lessons and of the concerts held in the Accademia.
- You have **access to scholarships** for advanced training.
- You have a dedicated **webpage**.

In addition, as often as possible we try to offer our outstanding students the opportunity to perform in public at concerts staged by the school or by our partner associations

## SPECIAL ARRANGEMENTS

Discover the discounts on accommodation and meals offered by hotels, B&B etc in Pinerolo to students of the Accademia on our site:

<https://accademiadimusica.it/en/accommodation-and-meals/>

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## REGULATIONS FOR BOOKING LESSONS

For any matter regarding lessons (excluding payment of fees) your person of reference is Bianca Martinazzo whom you can contact by e-mail at: [specializzazione@accademiadimusica.it](mailto:specializzazione@accademiadimusica.it)

### BOOKING/CHANGING LESSONS

- The lesson schedule will be communicated by e-mail by the school office.
- Apart from unexpected events beyond our control (force majeure), **the dates and times for lessons cannot be modified** without the explicit approval of the teacher involved.
- **IMPORTANT!!** The timetable will be provided after the formation of the class, following the entrance examinations. Attendance at 80% of the scheduled classes is compulsory. The Management reserves the right to modify the study calendar for reasons of force majeure.
- Students who fail **to pay tuition fees** may be barred from attending lessons (see section - Payment of Course Fees).

### RECOUPING LESSONS

1. **NO recouping of lessons is possible**, except in exceptional cases agreed upon by the school office.
2. It may be possible to hold these lessons online, if they cannot be taught in-person for reasons of force majeure.

### UNJUSTIFIED ABSENCE

1. Unjustified absences - where the student does not inform the school office (or the teacher, for a lesson on Sunday) of their absence prior to the time of the lesson - may lead to the student's **exclusion from the course**.
2. For students **under 18 years** of age, parents will be held responsible for informing the school office when the student will be absent, arrive late or leave early.



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## PAYMENT OF FEES

### ANNUAL ENROLMENT FEE

The enrolment fee must be paid **annually by bank transfer. It is non-refundable.**

The receipt proving that payment has been effected must be **attached to your application** to enrol - use the enrolment form on the Fondazione Accademia di Musica's website (you will find it at the bottom of the page dedicated to the course you have chosen).

Where a student intends to attend **more than one course**, the enrolment fee must be paid only once for the same academic year.

Students are eligible for a discount on enrolment fees for any **masterclass** they attend.

### ANNUAL TUITION FEES

There are two ways to pay the annual tuition fees (unless otherwise stated):

- **In one single payment**
- **In three installments**

to be paid no later than the date communicated upon registration.

### WITHDRAWAL FROM COURSES

Students intending to withdraw must inform the school office in writing as early as possible. In the case of students withdrawing from courses, neither the enrolment fee nor the tuition fees paid will be refunded. Under no circumstances will the 1st installment of tuition fees be refunded. In order to be exempted from the obligation to pay the 2nd installment of tuition fees, the written notification of withdrawal must reach our office by the deadline of payment.

### BANKING DETAILS

Bank transfers must be made to the INTESA SAN PAOLO account

Fondazione Accademia di Musica ETS

IBAN: IT80V0306930750100000114876

**Motivation of payment:** name of student / name of course



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## OTHER REGULATIONS

### EXTRA ACTIVITIES

- It is compulsory for each student to take part in **activities relating to the school's involvement in the community** (lessons/concerts for schools and concerts in rest homes and hospitals), as this forms part of their training.
- If students wish to **take part in competitions or concerts**, they must obtain permission from their teacher as well as written approval from the Artistic Director, since the Accademia will be seen as responsible for the quality of their performance.

### EXAMS

- There is a final assessment **exam** at the end of the second year.
- However, at the end of each academic year, students may have to take an exam to assess their progress in the programme covered. At their discretion, the Artistic Director or the student's teacher may set **tests or examinations** over the year of study.
- **Unjustified absence** from assessment exams will result in the exclusion of the student from the Accademia.

### LIBRARY

The library located in the school is available to students for consultation during office hours. When borrowing or returning books, all students must sign the library register in the school office.



Failure to respect any one of the above regulations will result  
in the suspension or the exclusion of the student.

I, the undersigned,

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declare that I have read and accept these regulations.

Signature  
(Parent must sign for a minor)

**THE SIGNED REGULATIONS MUST BE SENT TO**  
**[specializzazione@accademiadimusica.it](mailto:specializzazione@accademiadimusica.it)**

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